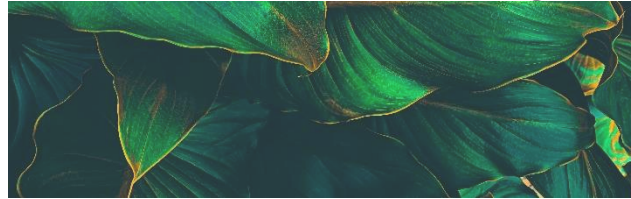




Renewed Peace Counseling Services



Privacy Policy

Effective Date: 17th September 2023

This Privacy Policy outlines how your personal information is collected, used, and protected when you engage in counseling services. Renewed Peace Counseling is committed to ensuring the confidentiality and privacy of your personal information. Please read this policy carefully to understand how your information will be handled.

Information We Collect:

We collect personal and health information to provide you with our counseling services, including your name, contact details, date of birth, insurance details, medical and mental health history, and other health-related information that you, your healthcare providers, or your insurers share with us. We also collect information about your visits to our website, including browser type, IP address, and the pages you visit.

Use of Collected Information:

- a. Counseling Services: The personal information collected is used to provide counseling services, facilitate communication, and tailor the counseling process to your specific needs. We uphold strict confidentiality standards. However, there are circumstances where we are legally obligated to break confidentiality (e.g., risk of harm to yourself or others or valid subpoena from a court).
- b. Recordkeeping: Session information and relevant documentation are maintained for record-keeping purposes. This helps track progress, ensure continuity of care, and provide appropriate support during subsequent sessions.
- c. Communication: I may use your contact information to communicate with you regarding scheduling, appointment reminders, or other administrative matters related to your counseling sessions.

Disclosure of Information:

We share your information with insurance companies and other third parties as necessary to determine eligibility, obtain authorization, or process payments. We may consult with healthcare professionals for treatment and diagnostic purposes. We may also disclose your information to comply with court orders and legal investigations, protect our legal rights, or when we believe it is necessary to prevent harm to you or others.

Confidentiality and Security:

- a. Data Protection Measures: We implement appropriate technical and organizational measures to safeguard your personal information from unauthorized access, disclosure, alteration, or destruction. This includes secure storage, password protection, encryption, and limited access to personal information.
- b. Third-Party Services: In some cases, we may utilize secure third-party platforms or software to facilitate counseling sessions or administrative tasks. These platforms are carefully selected to ensure data protection and privacy compliance.
- c. We are committed to keeping your information confidential and secure. We have implemented physical, electronic, and procedural safeguards to protect your information. However, please be aware that no security measures are perfect, and we cannot guarantee the complete security of your information.

Data Retention:

- a. I will retain your personal information for the duration necessary to fulfill the purposes outlined in this Privacy Policy, or as required by law.
- b. Inactive Client Information: If you discontinue counseling services, I may retain your personal information for a reasonable period in case you decide to resume counseling in the future. After this period, your information will be securely deleted or anonymized.

Cookies and Web Trackers:

To enrich the user experience, our website may employ cookies or tracking mechanisms. You can configure your browser to decline cookies; however, this might restrict some website functionalities.

Your Rights:

You have the right to access your information, correct inaccuracies, delete your information, and opt out of certain uses of your information. If you would like to exercise these rights, please contact us at the contact details listed below.

Changes to This Privacy Policy:

We may update this Privacy Policy from time to time to reflect changes in our practices or in the law. We will post any changes on this page, so please check back regularly for updates.

Contact Us:

If you have any questions about this Privacy Policy or our privacy practices, please contact us at:

Renewed Peace Counseling Services

tichana.gibbs@gmail.com

(281) 810-8483

By using our services, you consent to the collection, use, and disclosure of your information as described in this Privacy Policy.

At Renewed Peace Counseling Services, your trust and privacy are our top priority. Thank you for choosing us as your counseling service provider.

Acknowledgment and Agreement

By signing below, I acknowledge that I have read, understood, and agree to the terms presented in the Privacy Policy of Renewed Peace Counseling Services.

Client's Name (Printed): _____

Client's Signature: _____

Date: _____

Parent/Guardian/s Name (Printed): _____

Parent/Guardians/s Signature: _____

Date: _____

If you require a copy of this signed agreement for your records, please let us know.